

**OFFICER DELEGATION SCHEME  
RECORD OF OPERATIONAL DECISION**



**TO BE UPLOADED TO THE E-MEETINGS MANAGER**

<b>Date:</b> 13 August 2019	<b>Ref No:</b> 3368	
<b>Type of Operational Decision:</b>		
<b>Executive Decision</b>	<input checked="" type="checkbox"/>	<b>Council Decision</b>
<b>Status:</b> For Publication		
<b>Title/Subject matter:</b> Signs for National Bonsai Show Castle Leisure Centre – Bolton Street 13 / 14 / 15 September 2019		
<b>Budget/Strategy/Policy/Compliance – Is the decision:</b>		
		✓
(ii) not in conflict with Council Policy		✓
(iii) not raising new issues of Policy		✓
<b>Equality Analysis</b> [Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].	No	
	<b>Signed: (By EA Officer)</b>	<b>Date:</b>
<b>Details of Operational Decision Taken [with reasons]:</b>		
Approval of temporary Signs around Bury on street lighting columns. To advertise Bonsai event (poster attached) at Castle Leisure Centre, Bolton Street, Bury on 13 / 14 / 15 September 2019.		
<b>Decision taken by:</b>	<b>Signature:</b>	<b>Date:</b>
D R Giblin - Head of Engineering		23/08/19
<b>Members Consulted [see note 1 below]</b>		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

## Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**

**National  
BONSAI  
Exhibition &  
Marketplace**

**14+15 September**

**Castle leisure Centre  
Bolton St. Bury**

**[www.nationalbonsaishow.co.uk](http://www.nationalbonsaishow.co.uk)**